

**GOVERNMENT OF ASSAM
PLANNING AND DEVELOPMENT DEPARTMENT**

No.PDP.55/2013/36

Dated Dispur, the 18th December,2013.

From : Kumar Sanjay Krishna,
Principal Secretary to the Govt. of Assam
Planning and Development Deptt.

To : The principal Secretary/Commissioner & Secretary /Secretary to the
Government of Assam.....**All**.....Department

Sub : Formulation of Draft Annual Plan 2014-15.

Sir,

I am directed to inform you that the Planning Commission has scheduled to complete process of formulation of Draft Annual Plan for the fiscal year 2014-15 within January, 2014.

2. Hence you are requested to kindly expedite formulation of the Draft Annual Plan: 2014-15 and ensure submission to Planning & Development by 10th January, 2014. Thereafter, department wise discussion will be carried out by Planning & Development Department before finalising the draft plan. The detail schedule of discussion will be communicated in due course of time.

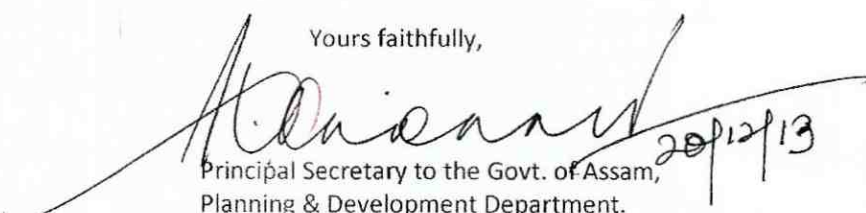
3. While formulating the Draft Annual Plan 2014-15 pertaining to the sector (s) of development under your department, the following points may be adhered to :

- a) Given the present slow down condition of global economy there is no scope of having step-up in the Annual Plan of coming fiscal year. However, Draft Annual Plan 2014-15 may be prepared on the basis of a 5% increase in the Normal Central Assistance (NCA), Special Central Assistance (SCA united) and Special Plan Assistance (SPA) while keeping the other components of Central Assistances at the same level as that of the previous year.
- b) Since the Government of India has decided to restructure the existing Centrally Sponsored Schemes into 66 CSS (including the erstwhile "ACA" schemes) all the CSS will be classified as Central Assistance to State Plan w.e.f.2014-15. This will also have implications on the overall size of the State Plan as transfers on the Plan side which were hitherto a part of Central Plan will henceforth be classified as Central Assistance to State Plan with effect from 2014-15. Accordingly, the CSS and ACA schemes should be incorporated in the Plan documents.
- c) The Draft Plan will have two portions e.g. write up on sectoral plan proposals and annexure for furnishing the figures in connection with financial and physical achievements. Write up portion on sectoral plan proposal should contain.
 - I. The basic aims and objectives of the sector in brief.
 - II. Brief review on 11th Five Year as well as Annual Plan: 2012-12 and 2013-14 indicating (i) key monitorable physical achievement and (ii) utilisation of fund.
 - III. The aims, objectives and thrust areas for 12th Five Year Plan and whether these are different than the 11th Plan
 - IV. Experience of success and failures and remedial measures need to be adopted to overcome the causes of failure more particularly in case of Centrally Sponsored and Central Earmarked Schemes.
 - V. The "Guidelines for Classification of Expenditure (Plan and non-Plan) issued by the Planning Commission.
 - VI. **Prioritisation of the schemes/project as approved by the Hon'ble Minister of the Department concerned. The schemes /Projects mentioned in the Election Manifesto of the Govt. should also be considered appropriately.**
 - VII. Suggestion/recommendations made by Planning Commission and the officials of Govt. of India time to time.
 - VIII. Linkages of disaster management aspects with the development activities, schemes etc. proposed under plan.
 - IX. Due thrust should also be given on skill and capacity building, welfare of backward classes, minority and women.

4. It was observed in the past that due to lack of proper importance on the formulation of the Draft Plan Proposal most of the priority schemes/projects could not be visualized and reflected in the plan documents. Moreover, most of the departments approach Planning & Development Department for additional plan fund which is in contrary to the economic prudent.

5. You are requested to accord "TOP MOST PRIPOITY" on the formulation of the plan proposal to avoid repetition of such situation and ensure submission of the realistic plan proposal alongwith soft copies to planning & Development Department on or before 10th January, 2014 for verification and scrutiny of the Draft Plan proposal for onward submission to the Planning Commission. For further clarification if any in this regard, the officer concerned of the department entrusted with preparation of sectroal plan may contact **Director (PC)-Cell No.9435353724, Additional Director(PC)-cell No 9954864460 Joint Director(PC) cell No.9864202317** and sectoral officers of P.C Division, Planning and Development Department and keep constant liaison until completion of scrutiny and verification of draft plan prepared by your department.

Yours faithfully,

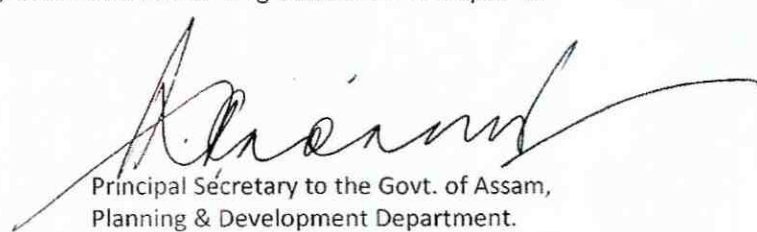

Principal Secretary to the Govt. of Assam,
Planning & Development Department.

No.PDP.55/2013/36-A

Dated Dispur, the 18th December,2013.

Copy to:

1. P. P S to the Chief Minister for kind information of the Chief Minister.
2. P. S to the Minister.....etc. for kind information of the Minister.
3. P.S. to the Chief Secretary for kind information of the Chief Secretary.
4. The principal Secretary to the Chief Minister.
5. The Commissioner & Secretary, Panchayat & RD with reference to preparation of District Plan he is requested to submit consolidated District Plan.
6. The Development Commissioner for Hill Areas, Housefed Complex, Dispur Last gate, Beltola Road, Guwahati-6 for information and necessary action.
7. The principal Secretary, BTC, Kokrajhar.
8. The Principal Secretary, MAC, Gogamukh
9. The principal Secretary, TAC Morigaon.
10. The principal Secretary, RHAC, Dudhnoi.
11. The Principal Secretary, Sonwal Kachari AC.
12. The Principal Secretary, Deori, AC.
13. The principal Secretary, Thengal Kachari, AC.
14. The Commissioner & Secretary, WPT & BC Department is requested to initiate similar action for formulation of draft TSP & SCCP and all autonomous council plan and submission to Planning & Development Department within the stipulated time.
15. All Heads of the Development Departments for information & necessary action
16. All Sectoral officers of Planning Division, DCP Division, Planning & Development Department for necessary action.
17. The Director, Economics & Statistics/ Decentralised Planning Division P & D Deptt. for necessary action.


Principal Secretary to the Govt. of Assam,
Planning & Development Department.